



Woodthorpe Community Primary School
Lewis Road
Sheffield
S13 8DA

Tel: 0114 239 9167
Fax: 0114 264 2628
Email: enquiries@woodthorpe.sheffield.sch.uk
Headteacher: Dave Smith
Chair of Governors: David Parkin
www.woodthorpeprimary.co.uk

08/01/2018

City Community Learning Trust

Newsletter January 2018

Happy New Year to you all We hope you had a restful and enjoyable break

As it's the time of year for New Year's Resolutions here are some reminders and requests:

Punctuality

School starts at **8.45am** (FS1 start at 8.50am). All children should be in their classrooms by this time. Before the holiday several children were arriving late to the classroom; this is disruptive to their learning and that of others.
NB afternoon Nursery starts at 12.00pm

If getting to school on time is a problem please let us know so that we can support you.

All parents and children arriving before 8.35am should wait in the breakfast bar and not in the corridors. From 8.35am FS2 and Key stage 1 children with parent/carer support can go into their classrooms. KS2 children can then wait on the playground or go straight to their classrooms.

Collection of children at home time

School ends at **2.55pm** for children in FS2 & KS1 and **3.00pm** for children in FS1 & KS2. Due to a tightening of our safeguarding procedures, **all children in FS and KS1 must be collected from their classrooms**. In KS2 children may make their own way home or meet an adult at a pre-arranged point outside school. Unless there are special circumstances, **all children will leave school via their classroom door, not through main reception. If you are running late, it is essential that you contact school to notify us.**

Parking

Whilst we appreciate the pressures on busy families, especially first thing in the morning, may we take this opportunity to remind you all of the importance of safe and courteous parking. To ensure children's safety, we ask that parents observe the yellow zigzag markings which prohibit parking or dropping off. We also remind you that Lewis Road is very narrow and parked cars quickly create a hazard for your children. Please note:

- **dangerous parking puts children at risk**
- **no vehicles should be parked in front of the school gates or on the yellow road markings**
- **the Local Authority or police can take action against parents who park illegally – where necessary, school will inform the relevant authorities of persistent offenders**

Communication

Following consultation with our Parent Governors and feedback we have received from a number of sources we have decided to change our approach to communication. From the end of this month we will no longer send home paper copies of letters unless these are specifically requested. Instead, all communication will be via the Woodthorpe App, text messages and our Website. Letters will also be displayed around school for several days after they have been sent out. Where necessary, letters can also be sent via email with prior arrangement at the office. We hope this will improve our communication, meaning letters will come directly to you rather than being several days late, crumpled at the bottom of a book bag. If however, this presents anyone with any problems or concerns, please let us know **before the end of January**.

Uniform / dress code

Reminder that school uniform consists of:

Dark blue sweatshirt with school badge
Dark blue polo shirt with school badge
Dark trousers/ skirt

In PE lessons, children are expected to wear the light blue 'Woodthorpe Sport' T – Shirt and black shorts

If you need to order new uniform please see Mrs Twelvetrees in Reception

Jewellery

Only small studs for pierced ears should be worn. Please ensure earrings are removed on days that your child has swimming or PE.

Contacts

Please make sure that the office is kept up to date with your latest contact details, these are vital in case of an emergency – this includes an up to date email address. **If you have recently changed your phone number please keep us informed.**

All key dates are on our **website** and you can also receive notifications from the **Woodthorpe App**. If you haven't yet downloaded it, please do so from the App Store!

Once again, may I take this opportunity to wish you a Happy New Year and to remind you that if you have any questions, queries or issues to discuss then please don't hesitate to contact me at school.



Dave Smith – Headteacher